

**MEETING MINUTES: Regular Board Meeting of July 27, 2012**

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**LOCATION: SDDA Offices, 18000 W. Nine Mile Road, Suite 320, Southfield, MI 48075**

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**1. CALL TO ORDER**

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**Due to a lack of quorum, Chairman James Ralph, Jr. opened the meeting for discussion only of items 7c through 7g at 8:20 a.m.**

**2. ROLL CALL**

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Chairman James Ralph, Jr. called the meeting to order at 9:07 a.m.

**Roll Call was taken; it was determined a quorum was present.**

**Present:** James Ralph, Jr., Beverly F. Berry (arrived 8:35a.m.), Nadine Cook, Fred Najor, Brent Reetz, Steven Reif (arrived at 8:50 a.m.), Sierra Tyus (arrived 8:30am) and Muriel Zweigel.

**Excused:** John Denha, Mayor Lawrence, William Luse, Orletta Caldwell, Daveda Colbert.

**Also Present:** Al Aceves, Executive Director; Jackie Schatz, Assistant to the Executive Director, Reginald Turner, Attorney Clark Hill, Rhonda Ureche, District Manager Kroger Company, Cindy Ciura, C.C. Consulting.

**3. APPROVAL OF AGENDA**

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**Motion by Zweigel, Seconded by Cook, to approve the revised Meeting Agenda as presented.**

Motion carries, unanimously.

**4. HEARING OF THE PUBLIC**

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No public was heard.

**5. APPROVAL OF MINUTES**

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**a. Regular Meeting Minutes: May 18, 2012**

Motion by Berry, Seconded by Zweigel to approve minutes of the Regular Meeting of the Southfield DDA Board held on May 18, 2012.

Motion carries, unanimously.

**b. Special Meeting Minutes: June 5, 2012**

Motion by Zweigel, Seconded by Cook to approve the minutes of the Special Meeting Minutes of June 5, 2012.

Motion carries, unanimously.

**6. Financial Report: May/ June 2012**

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Motion by Cook, Seconded by Reif to accept and file the May and June 2012 Financial Reports.

Motion carries, unanimously.

**7. NEW BUSINESS:**

**a. SDDA Purchasing Policy**

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A review of the SDDA's proposed Purchasing Policy was provided by Attorney Reggie Turner.

**Motion by Reetz, Seconded by Najor, to amend section II to state Purchasing Agent will follow city's purchasing procedures.**

Motion carries, unanimously.

**b. Tenant Improvement Grant: Cornerstone Plaza/ Kroger.**

Rhonda Ureche, District Manager of the Kroger Company, explained numerous improvements for Kroger. She explained about company "Gatekeeper" locks on grocery cart wheels so they won't leave the parking lot.

**Motion by Zweigel, Seconded by Berry**, to approve TRIP Grant \$5,000 for Cornerstone Plaza Inc. and Kroger.

Motion carries, unanimously.

Separate from the TRIP Grant; Zweigel suggests considering the replacement of the pop bottle return machines if finances allow. **Motion by Zweigel, seconded by Reetz** to assist with the replacement of pop bottle return machines if financials allow.

Motion carries, unanimously.

**c. Update on Ramada Inn Property.**

Executive Director Aceves provided an update of activities on the former Ramada Inn property.

**d. Update on Millennium Center lawsuit.**

Executive Director Aceves provided closure information on the Millennium Centre case.

**e. Update on Providence, City of Southfield, SDDA Meeting.**

Executive Director Al Aceves, and Nadine Cook, Providence Hospital reported on the recently held meeting with the city and DDA and suggested similar meetings with other stakeholders like OCC.

**f. Business Development Update- CC Consulting.**

Executive Director Al Aceves, and Cindy Ciura, C.C. Consulting explained their work in process and reviewed her written report.

**g. Strategic Planning Session**

Executive Director Aceves discussed the need to hold a planning session for the board to identify short term goals and priorities going forward.

**8. UNFINISHED BUSINESS**

None at this time

**9. HEARING OF THE PUBLIC.**


Executive Director Al Aceves introduces our intern Sara Hooper to the board.

**10. ADJOURNMENT**

**Motion by Reetz, Seconded by Cook to adjourn the meeting.**

Motion carries, unanimously.

MEETING WAS ADJOURNED AT 9:45AM.

  
Orletta Caldwell, Board Secretary