

MEETING MINUTES: Regular Board Meeting of MAY 18, 2012

LOCATION: SDDA Offices, 18000 W. Nine Mile Road, Suite 320, Southfield, MI 48075

1. CALL TO ORDER

Chairman James Ralph, Jr. called the meeting to order at 8:10am.

2. ROLL CALL

Present: James Ralph, Jr., Beverly F. Berry, Orletta Caldwell, Daveda Colbert (left meeting at 10:30am), Nadine Cook (left meeting at 10:30am), John Denha (arrived 8:18am), Mayor Lawrence (arrived at 8:50am) (left 10:30am), William Luse, Fred Najor, Brent Reetz, Steven Reif, Sierra Tyus (arrived 8:55am) and Muriel Zweigel.

Absent: none

Roll Call was taken; it was determined a quorum was present.

Also Present: Al Aceves, Executive Director; Jackie Schatz, Assistant to the Executive Director, Joe Seward, Attorney CMAD, Mark Mclerney, Attorney, Clark Hill PLC., Joan Seymour, City Council President, Marty Williams, Executive Assistant To the Mayor, Terry Croad, City Planner.

3. APPROVAL OF AGENDA

Motion by Zweigel, Seconded by Reetz, to approve the revised Meeting Agenda: adding Rae Townsel for additional presentation concerning bid item (awarding of professional services contract for Non-Motorized Pathway & Public Transit Sub-Area Plan RFP) and to allow fluid process of agenda items pending arrival of persons for agenda presentations.

Motion carries, unanimously.

4. HEARING OF THE PUBLIC

No public was heard.

5. APPROVAL OF MINUTES

Regular Meeting Minutes: March 23, 2012

Motion by Luse , Seconded by Colbert to approve the minutes of the Regular Meeting of the Southfield DDA Board held March 23, 2012.

Motion carries, unanimously.

6. FINANCIAL REPORT: March/April 2012

The March and April 2012 Financial Reports were reviewed by Treasurer, Brent Reetz.

Motion by Caldwell, Seconded by Reif to receive and file the Financial Reports.

Motion carries, unanimously.

7. NEW BUSINESS

7a. Impact of Property Tax Appeals and proposed elimination of Personal Property Tax on SDDA revenue.

Executive Director Al Aceves, reviewed the proposed elimination of the Personal Property Tax and its impact.

7d. SDDA 2012-2013 Budget

Executive Director Al Aceves, reviewed the proposed SDDA DDA and TIF for the next fiscal year July 1, 2012 thru June 30, 2013.

Motion by Reif, Seconded by Berry to accept Finance Committee recommendation and adopt the SDDA DDA and TIF 2012-2012 Budget.

Motion carries, unanimously.

7e. Participation in Oakland County Medical Main Street “INNO-VENTION” Conference.

Motion by Luse, Seconded by Caldwell to accept Finance Committee recommendation to participate in the conference, amount not to exceed a total cost of \$7,500. DDA participation will not exceed \$3,000.

Roll Call Vote:

Ayes: Beverly F. Berry, Orletta Caldwell, Daveda Colbert, Nadine Cook, John Denha, Bill Luse, Fred Najor, James Ralph, Jr., Brent Reetz, Steven Reif and Muriel Zweigel.

Nayes: none.

Absent: Mayor Lawrence (arrived 8:50am) and Sierra Tyus (arrived 8:55am).

Motion carries.

AGENDA NOTE: ITEMS 7d. AND 7e. WERE ACTED UPON BEFORE THE CLOSED SESSION PERIOD.

MOTION TO GO INTO CLOSED SESSION @8:30am.

Motion by Colbert, Seconded by Luse to go into Closed Session to hear legal opinion of attorneys concerning the following matters:

7b. Ramada Inn property.

7c. Update on Millenium Center Lawsuit.

Roll Call Vote:

Ayes: Beverly F. Berry, Orletta Caldwell, Daveda Colbert, Nadine Cook, John Denha, Bill Luse, Fred Najor, James Ralph, Jr., Brent Reetz, Steven Reif and Muriel Zweigel.

Nayes: none.

Absent: Mayor Lawrence (arrived 8:50am) and Sierra Tyus (arrived 8:55am).

Motion carries.

MOTION TO RETURN TO OPEN SESSION @ 10:20am.

Motion by Colbert, Seconded by Luse to return to Open Session.

Motion carries, unanimously.

NO ACTION TAKEN ON CLOSED SESSION ITEMS.

7f. Request for temporary Assistant.

Executive Director Al Aceves reviewed the need for temporary staff due to Jackie's absence for a medical procedure. The temp would work 2-3 days approximately 4 hours each day.

Motion by Reetz, Seconded by Zweigel to allow for the contracted temporary Assistant.

Motion carries, unanimously.

8. UNFINISHED BUSINESS

8a. Non-Motorized Pathway & Public Transit Sub-Area Plan, Request For Proposal, presented by Terry Croad, City Planner.

Motion by Denha, Seconded by Caldwell to select Giffels-Webster and award the Non-Motorized Pathway Plan services contract.

Roll Call Vote:

Ayes: Orletta Caldwell, John Denha, Bill Luse, Fred Najor, Brent Reetz, Steven Reif, and Sierra Tyus.

Nayes: Beverly F. Berry, James Ralph Jr., and Muriel Zweigel.

Absent: Daveda Colbert (left 10:30am), Nadine Cook (left 10:30am), and Mayor Lawrence (left 10:30am),

Motion carries.

9. HEARING OF THE PUBLIC.

No public was heard.

10. ADJOURNMENT

Motion by Luse, Seconded by Reetz to adjourn the meeting.

Motion carries, unanimously.

MEETING WAS ADJOURNED AT 10:35AM.



Orletta Caldwell, Board Secretary