

MEETING MINUTES: Regular Board Meeting of APRIL 2, 2013 (Rescheduled from March 22, 2013)
LOCATION: SDDA Offices, 18000 W. Nine Mile Road, Suite 320, Southfield, MI 48075

1. CALL TO ORDER

Chairman James Ralph, Jr. called the meeting to order at 9:15am.

2. ROLL CALL

Present: James Ralph, Jr., Orletta Caldwell, Nadine Cook, John Denha, Mayor Lawrence, William Luse, Fred Najor, Brent Reetz.

Excused: Beverly F. Berry, Daveda Colbert, Steven Reif, Sierra Tyus and Muriel Zweigel.

Roll Call was taken; it was determined a quorum was present.

Also Present: Al Aceves, Executive Director; Jackie Schatz, Assistant to the Executive Director, Mark McInerney, Clark Hill PLC.

3. APPROVAL OF AGENDA.

Motion by Luse, Seconded by Caldwell, to approve the Meeting Agenda as presented.
Motion carries, unanimously.

4. HEARING OF THE PUBLIC.

No public was heard.

5. APPROVAL OF MINUTES.

a. Regular Meeting Minutes: February 6, 2013.

Motion by Mayor Lawrence, Seconded by Denha, to approve the minutes of the Regular Meeting of the Southfield DDA Board held February 6, 2013.
Motion carries, unanimously.

b. Special Meeting Minutes: March 4, 2013.

Motion by Caldwell, Seconded by Luse, to approve the minutes of the Special Meeting of the Southfield DDA Board held March 4, 2013.
Motion carries, unanimously.

6. FINANCIAL REPORT: JANUARY / FEBRUARY 2013.

Treasurer Brent Reetz reviewed the financial reports.

Motion by Denha, Seconded by Caldwell, to accept and file the January 2013 and February 2013 Financial Reports.
Motion carries, unanimously.

7. NEW BUSINESS: Finance Committee Report of March 13, 2013..

a. Jackson, Mississippi Medical Mall.

Motion by Luse, Seconded by Cook, to authorize the Executive Director to travel to Jackson, Mississippi and tour the Medical Mall, expenses as presented approximately \$817.
Motion carries, unanimously.

b. Mich Bio/State of Michigan: Bio International Convention.

Motion by Denha, Seconded by Caldwell, to authorize the Executive Director to attend the Mich Bio International Convention 2013 in Chicago, Illinois, expenses as presented approximately \$3,336.
Motion carries, unanimously.

c. 2013-2014 Proposed SDDA Budget.

Executive Director Aceves reviewed the proposed 2013-14 DDA Budget and 2013-14 TIF Budget as recommended by staff.

CHAIRMAN RALPH TURNED THE GAVEL OVER TO SECRETARY CALDWELL AS HE LEFT THE MEETING AND THE MEETING CONTINUED.

Motion by Luse, Seconded by Denha, to adopt the 2013-2014 DDA Budget of \$359,366. and TIF Budget of \$468,500. See Resolution.

Motion carries, unanimously.

Continued- 2013-2014 Proposed SDDA Budget.

Executive Director Aceves reviewed the proposed TIF Budget allocation for infrastructure improvements in the district and the City's request of the DDA for participation in the Greenfield Road Improvements.

CHAIRMAN RALPH RETURNED TO THE MEETING, SECRETARY CALDWELL RETURNED THE GAVEL TO THE CHAIRMAN AND THE MEETING CONTINUED.

Motion by Najor, Seconded by Cook, to approve the SDDA's contribution of \$100,000. to the City for the Greenfield Road Improvements. See Resolution.

ROLL CALL VOTE:

Ayes: James Ralph, Jr., Nadine Cook, John Denha, Mayor Lawrence, William Luse, and Fred Najor.

Nays: Orletta Caldwell, Brent Reetz.

Abstain: none.

Absent: Beverly F. Berry, Daveda Colbert, Steven Reif, Sierra Tyus and Muriel Zweigel.

Roll Call Vote, Motion carries.

8. OLD BUSINESS.

None.

9. UNFINISHED BUSINESS.

None.

10. HEARING OF THE PUBLIC.

No public was heard.

11. ADJOURNMENT.

Motion by Caldwell, Seconded by Luse, to adjourn the meeting.

Motion carries, unanimously.

MEETING WAS ADJOURNED AT 10:20 A.M.


Orletta Caldwell, Board Secretary

CITY OF SOUTHFIELD DOWNTOWN DEVELOPMENT AUTHORITY

RESOLUTION APPROVING SDDA 2013-2014 BUDGET

WHEREAS, the staff of the Southfield Downtown Development Authority has presented proposed budgets identifying anticipated and proposed revenues and expenses in the SDDA's Administration Fund and TIF Fund for the fiscal year beginning July 1, 2013 and ending June 30, 2014;

WHEREAS, the proposed budgets were reviewed and discussed by the SDDA Finance Committee and its Board of Directors in open sessions, and found to be appropriate,

NOW THEREFORE, IT IS RESOLVED:

1. The fiscal year 2014 budget for the SDDA Administration Fund, reflecting total revenues (including use of fund balance) and total expenditures of \$359,366.00, is hereby approved.

2. The fiscal year 2014 budget for the SDDA TIF Fund, reflecting total revenues (including use of fund balance) and total expenditures of \$468,500.00, is hereby approved.

IN FAVOR: Directors Caldwell, Reetz, Luse, Cook, Najor, Denha and Mayor Lawrence. (7).

OPPOSED: None. .

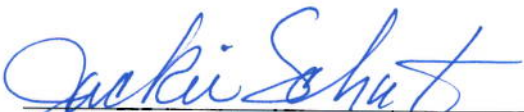
ABSTAIN: None.

ABSENT: Directors Ralph (temporarily), Reif, Tyus, Zweigel, Colbert and Berry.

Dated: April 2, 2013



Orletta Caldwell, Acting Board Chair



Jackie Schatz, Acting Board Secretary

CITY OF SOUTHFIELD DOWNTOWN DEVELOPMENT AUTHORITY

RESOLUTION APPROVING CONTRIBUTION
TO FUNDING FOR THE REBUILDING OF
GREENFIELD ROAD WITHIN SDDA BOUNDARIES

WHEREAS, the poor condition of southbound Greenfield Road between Mount Vernon and Eight Mile Road has a negative effect on development efforts and activities within the Southfield Downtown Development Authority's boundaries; and

WHEREAS, the Oakland County Commission has approved funding of 72% of the \$3,650,000 cost of the project to rebuild this stretch of Greenfield Road, contingent upon funding by the City of Southfield of the remaining 28% of the cost, a total of \$1,033,970; and

WHEREAS, the Southfield City Council has asked the DDA, in view of the importance of the project to the DDA and its development efforts, to contribute \$100,000 to the funding of the project;

NOW THEREFORE, IT IS RESOLVED:

1. The Board hereby approves the contribution of \$100,000 from the DDA's 2013-2014 budget to the funding of the project to rebuild Greenfield Road between Mount Vernon and Eight Mile Road; and

2. The Board authorizes the SDDA Executive Director, Al Aceves, Jr., to execute such documents and to take such actions as are necessary to complete this transaction.

IN FAVOR: Directors Ralph, Lawrence, Luse, Cook, Najor and Denha (6).


OPPOSED: Directors Caldwell and Reetz (2).

ABSTAIN: None.

ABSENT: Directors Reif, Tyus, Zweigel, Colbert and Berry.

Dated: April 2, 2013


Orletta E. Caldwell, Board Secretary


James K. Ralph, Jr., Board Chair