

MEETING MINUTES: REGULAR BOARD AND INFORMATIONAL MEETING OF MARCH 25, 2022

Location: Southfield DDA Office, 18000 W. Nine Mile Road, first floor conference room, Southfield, MI 48075 and via Phone Conference at 248-796-5052 (Public)

1. CALL TO ORDER

Chairman James Ralph called the meeting to order at 8:05 AM.

2. ROLL CALL

Present: Jamii Hitchcock, W. Michael McFarland, James Ralph, Aric Rusk, Brent Uhl, Elizabeth Rae, Roland Cruickshank, Mayor Kenson Siver

Also Present: Al Aceves, Executive Director; Christine Zyla, Assistant to the Executive Director.

Roll Call was taken and it was determined a quorum was present.

3. APPROVAL OF AGENDA

Motion by McFarland, Second by Rusk, to approve the Meeting Agenda as presented. Motion carried unanimously.

4. APPROVAL OF MINUTES

Regular Meeting Minutes: January 28th, 2022

Motion by Rusk, Second by Hitchcock, to approve the minutes of the Regular Meeting of the SDDA Board held on January 28, 2022. Motion carried unanimously.

5. FINANCIAL REPORTS January and February 2022

Executive Director Aceves reviewed the monthly financial reports for January and February 2022. There was no adverse financial activity for these months.

Motion by Rusk, Second by Cruickshank, to accept and file January and February 2022 Financial Reports. Motion carried unanimously.

6. NEW BUSINESS

I) Renewal of Office Lease: Fourth Amendment: Director Aceves discussed the terms of the contract for renewing the Downtown Development Authority office space for the next two years.

Motion: Approve Downtown Development Authority office lease contract: **Motion Rae, Second by McFarland. Motion passed unanimously**

II) Mackinac Policy Conference: Director Aceves discussed the benefits of attending the Mackinac Policy Conference and costs

Motion: To approve Executive Director Aceves to attend conference: **Motion Cruickshank, Second by Uhl. Motion passed unanimously**

III) International Council of Shopping Centers: Director Aceves discussed the benefits and costs of attending the International Council of Shopping Centers Conference in Las Vegas.

Motion: To allow Executive Aceves attend the International Council of Shopping Centers Convention May 22-May 24, 2022. **Motion Siver Second by Hitchcock**

IV) WH Cannon Extension of Service: Director Aceves discussed the terms and costs of the new WH Cannon contract for an additional day of trash services.

Motion: Approve \$7500 WH Cannon Trash Collection Proposal. **Motion Siver, second by Hitchcock**

V) Executive Director Report: Executive director Aceves discussed current status of several properties and potential offers on them

7. OLD BUSINESS

a. Northland City Center L.L.C

Executive Director Aceves discussed demolition currently occurring on-site, as well as updated on the Brownfield Reimbursement expenses.

8. HEARING OF THE PUBLIC AND BOARD COMMENTS

9. ADJOURNMENT

Chairman Ralph motioned there being no further business adjourned the meeting at 9:29 a.m.

Elizabeth Rae, Secretary