

Southfield

DOWNTOWN DEVELOPMENT AUTHORITY



18000 W. Nine Mile Road ♦ Suite 320 ♦ Southfield, MI 48075
248.796.5190 ♦ www.SouthfieldDDA.com

AGENDA

**Regular Meeting of the Southfield Downtown Development Authority
Board of Directors Meeting
Friday, September 20, 2024
8:00 AM**

*Oakland Community College, Room A201
Southfield, MI 48075*

1. Call to Order
2. Roll Call and Determination of Quorum
3. Presentation – Informational DDA Presentation
4. Approval of Minutes
 - a. July 26, 2024 Regular DDA Meeting
Motion: To approve the Downtown Development Authority Board Regular meeting minutes of Friday, July 26, 2024.
 - b. August 24th Executive Committee Meeting Minutes
Motion: To approve Executive Committee Meeting Minutes of August 24th, 2024.
5. Call to the Public
6. Consent Agenda – *All items on the consent agenda are approved with one vote. A Board Member may request to remove an item from Consent Agenda. If the Board agrees to remove the item, the item will be moved to new/old business unless otherwise specified.*

Consent Agenda Motion: To approve all items on the consent agenda as presented

- a. Financial Reports - July 2024 and August 2024
Recommended Motion: To Receive and file the July 2024 and August 2024 Revenue and Expenditure Reports

♦ *Mission Statement* ♦

Ensure a safe and prosperous environment that advances technology, healthcare, retail, and higher education while supporting stakeholder values that care, share, and grow the community.

James K. Ralph Jr., Chairman
Mayor Kenson J. Siver
Dr. Steven Craig
Greg Easterly
Molly LaLone, Executive Director

Ingrid Brown, Treasurer
W. Michael McFarland
Dr. Michael Wiemann
David Dedvukaj
Christine Zyla, Assistant to the Executive Director

Elizabeth Rae, Secretary
Aric Rusk
Angel Abdulahad
Alvin Zaitouna
Larry Howard

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- b. Credit Card Report – June 2024 and July 2024
Recommended Motion: To Receive and file \$1,914 in credit card charges from May 28, 2024 to July 27, 2024.
- c. CoStar Commercial Real Estate Overview Report
Recommended Motion: Receive and File
7. Approval of the Agenda
Recommended Motion: To accept the agenda as presented
8. Financial Matters
 - a. Disbursements - July 1, 2024 – August 31, 2024
Recommended Motion: To approve disbursements July 1, 2024 – August 31, 2024 in the amount of \$50,933.25
9. New and Old Business
 - a. Greet & Eat Food Truck event series
Motion: To receive and file the Greet & Eat Post event reports for August 2024
 - b. Podcast Update
Motion: To Receive and File
 - c. Strategic Plan Bid Request
Motion: To approve the publication of the attached bid request for a Strategic Plan Update.
10. Executive Director Report - *All items in the Executive Director Report are approved with one vote.*
Motion: To Receive and File
11. Mayor's Comments - *All items in the Mayor's Comments are approved with one vote.*
Motion: To Receive and File
12. Board Member Comments – all board members
13. Next Meeting – November 15, 2024, 8am – 10am, SDDA Regular DDA Board Meeting and Holiday Breakfast at the SDDA Office, 18000 W. 9 Mile Road, Suite 320, Southfield, MI 48075
14. Adjournment

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