

November 15th, 2024

CITY OF SOUTHFIELD

DOWNTOWN DEVELOPMENT AUTHORITY

PENDING BOARD APPROVAL

MEETING MINUTES: NOVEMBER 15TH, 2024, 8:00AM REGULAR BOARD MEETING

Location: Epicentre Building, 18000 west nine mile rd, suite 320, Southfield, MI 48075

PRESENTATION: According to the PA57 Act an Informational DDA Presentation was given highlighting the SDDA's accomplishments, contracts and events.

1. CALL TO ORDER

Interim Chairman Dr. Steven Craig called meeting to order at 8:00

2. ROLL CALL

Present: Aric Rusk, Elizabeth Rae, Micheal McFarland, Ingrid Brown, Lawrence Howard, Dr. Steven Craig, Angel Abdulahad, Greg Easterly

Also Present: Molly Lalone, Executive Director; Christine Zyla, Assistant to the Executive Director, Dr. Carol Manciel, Kathleen McNelis, Secilia Joseph

Roll Call was taken and it was determined a quorum was present.

3. Presentation

Director Lalone presented the SDDA 2024 recap of contracts, projects and accomplishments.

4. APPROVAL OF MINUTES

Regular Meeting Minutes: September 20th, 2024 meeting minutes

Motion by Rusk, Second by McFarland to approve the minutes of the Informational and Regular Meeting of the SDDA Board held on July 19th, 2024. Motion carried unanimously.

Executive Committee Meeting Minutes: October 25th, 2024 meeting minutes

Motion by Rusk, seconded by McFarland. Motion carried unanimously

5. Call to Public

Present: Kathleen McNelis, Dr. Carol Manciel, Secilia Joseph

6. CONSENT AGENDA

Motion to Approve all items on the consent agenda as presented. **Motion By Abdulahad, Seconded by Rusk.** Motions carried unanimously.

- A) Financial Reports: **Motion to Accept and File September 2024 and October 2024 Revenue and Expenditures Reports**
- B) Sdda Newsletter. The DDA sent out its first newsletter, director Lalone discussed costs and statistics. **Motion to Receive and File.**

7. APPROVAL OF AGENDA

Motion to approve Agenda: **Motion by Rae, Seconded by Brown**

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8. FINANCIAL MATTERS

A) Disbursements for September 1, 2024-October 31, 2024 were presented by Director Lalone and reviewed by Board Members. **Motion to accept and file September 1, 2024- October 31, 2024 disbursements of \$5110. Motion by Abdulahad, Seconded by Rusk.** Motion carried unanimously.

9. NEW AND OLD BUSINESS

A) Welcome Banner for Henry Ford Health System

Motion: To authorize the purchase of banners which will say “The City of Southfield welcomes Henry Ford Health” to be placed on Nine Mile Road not to exceed \$5,360 from 248-729.2440-880.8800 Community Promotion in partnership with the City of Southfield Economic and Business Development Department.

B) Strategic Plan Bid Request

Motion 1: To approve hiring McKenna for Strategic Plan Update consultant services, not to exceed \$24,500 from 248-729.2440-801.8171 Consulting. Motion by Rae, Seconded by Brown. Motion carried unaminously. 8 yes 0 no

Motion 2: To approve a budget adjustment to add \$16,250 to 248-729.2440-801.8171 Consulting and to subtract \$16,250 from 248-729.2440-955.9690 contingency to cover actual costs. Motion by Abdulahad, Seconded by Easterly

10) EXECUTIVE DIRECTORS REPORT (approved with one vote)

Director Lalone discussed upcoming projects and current projects in the Cornerstone District, Foster Winter Drive will be open and there will be a ribbon cutting ceremony, working on upcoming grant “faster quicker lighter” and banner opportunities for small businesses and that the Greenfield Gateway is all set. **Motion to accept and file report. Motioned by Rae, Seconded by Easterly**

11) Mayors Comments: Motion to Receive and File. **Motioned by Rae, seconded by Brown.**

12) Call to the Public: A thank you from citizens for the information and current work being done in the district.

13) Board Member Comments: Larry Howard: 100% lease rate at Greenfield Plaza and 5th Ave furniture will go into the old Art Van by January, Angel Abdulahad Oak Park schools are thriving, fund balance has increased, enrollment has increased, all state division 1 track champs. Greg Easterly will be putting in shrubbery along new Fox 2 fence, release a news App. Elizabeth Rae Oakland county college will be shifting to more online courses and converting the OCC Campus into a Public Safety Program. Arik Rusk extended Kenmar Lease to support district. Dr. Steven Craig Surgeons choice is growing quickly and moving from hand into more spine surgeries due to demand. Ingrid Brown official bank of the pistons and Cleveland Browns, the quarter ended strong for Huntington Bank

14) Next Meeting: January 31st, 2025@ 8am, Nine Mile Crossing, Southfield MI 48075
Kenmar Office 12th floor

15) Motion to Adjourn: Adjournment: 9:30am. Motion by Howard, Seconded by McFarland. Motion carried unanimously.

Elizabeth Rae, Secretary, Mayor Kenson Siver, Interim Chairman

SDDA November 15th, 2024 Informational and Regular Board Meeting

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